

Regis University Men's Basketball  
Scott Clark  
3333 Regis Boulevard  
Denver, CO 80221

May 26, 2022

Dear Scott,

We are pleased to confirm all your team's arrangements for your tour to Europe. Please discuss and/or share the contents of this with all your participants. This is very important and all of your participants should understand its contents.

**Accommodation, meals and sport:**

**August 3-7, 2022 – Athens**

Teams: One College Men's team.  
Sport program: We will arrange 1 or 2 games – 3 games total for the tour. We have included as well a court for a 90-minute training session.  
Accommodation: Four-star hotel located just a few minutes outside Central Athens in the suburb of Marousi, right across from the grand Olympic Stadium. The hotel offers a lobby, restaurant and a gym (reservations required). The rooms all have a private bathroom, minibar, coffeemaker free wireless internet access and flat television. We have booked 1 twin room, 6 triples rooms and one connecting room (double and twin).  
Meals: Daily breakfast and dinner is included.  
First meal: Dinner, Tuesday August 3, 2022  
Last meal: Breakfast, Saturday August 7, 2022  
All meals will be served in the hotel.  
WiFi costs: Free of charge  
Hotel address: Civitel Hotel  
2A Kifissias Avenue & Pantanassis str.  
15125 Maroussi, Attica, Greece  
T. +30 210 6801900  
Website hotel: [Click here](#)

**August 7-11 – Thessaloniki**

Teams: One College Women's team.  
Sport program: We will arrange 1 or 2 games – 3 total for the tour. We have included as well a court for a 90-minute training session.  
Accommodation: This three-star hotel contemporary hotel is a minute's walk from the nearest bus stop, 6 minutes' walk from waterfront walking and cycling paths, and 2 km from the center. Rooms with a private bathroom, free Wi-Fi, flat-screen TVs and minifridges. We have booked 1 twin room, 6 triples rooms and one connecting room (double and twin). The hotel offers a restaurant as well as a hip cafe with a bar. Other amenities include meeting rooms and a business center.  
Meals: Daily breakfast and dinner is included.  
First meal: Dinner, Saturday August 7, 2022  
Last meal: Breakfast, Saturday August 11, 2022  
All meals will be served in the hotel  
WiFi costs: Free of charge

# PREMIER INTERNATIONAL TOURS

Accomm. Address: Metropolitan Hotel Thessaloniki  
Leof. Vasilissis Olgas 65,  
Thessaloniki 546 42, Greece  
T. +30 231 082 4221  
Website hotel: [Click here](#)

The above-mentioned accommodations may require a cash damage/security deposit in local currency (approx. \$ 100.00-\$400.00) from the group upon arrival and check in, so please be prepared for this. This deposit is refundable upon check out provided there is no damage to the accommodation/rooms. Please notice that drinks (such as bottled water, sodas) during the meals are not included. We have requested that our groups be served with tap water on the table, however, in some countries this might not be offered. For breakfast tea and coffee is included and in most cases milk & juice.

## **Guide services:**

A representative (tour manager) will be with your group throughout your stay. This person is the main contact between your group and Premier International Tours. If problems arise, please discuss these with tour manager first before you call our offices since they are on the ground and more able to resolve issues at the destinations. Your representative will help plan your daily schedule and help in the event of any unforeseen problems or changes. This representative is not a professional city tour guide(s), although he/she will have general knowledge of the cities you are staying in and the surrounding areas. Please find below a job description of our representatives.

- Be with the group from arrival till the last evening. Join them during transfers to the accommodation, location where meals are served, fields, game events and excursions.
- Discuss the program in advance with club contact. Create a good relationship with the club contact and driver (if group has a private bus available).
- Translate where necessary.
- Make sure group behaves correctly; attend opening, finals, award ceremonies, and other organized activities.
- Mediate in case of damages or conflicts with/to accommodation, busses, etc. Make sure to make a report of this.
- Support the group in case of visit police station (theft) and/or hospital.

It is very important that the group leader sits down with the guide upon arrival and discusses the daily program and sightseeing activities planned. Then, during the trip the group leader should also discuss each day with the guide the program for the next day in case of any last-minute changes so the guide can communicate any changes to other parties (hotel staff for meals, bus driver, etc.)

Please note that it is customary to tip the guide at the end of the trip if the guide has done a good job. We recommend collecting approx. \$10.00-\$20.00 per person (local currency) for each guide for the trip.

## **Ground transportation:**

During your stay two private busses will be available exclusively for your group. The motor coach can be used for excursions and all local transportation (such as transfers to/from the friendly game locations and for sight-seeing). You have a maximum of 800 kilometers available per bus. The following restrictions have been set by the European transportation departments:

- The bus driver can drive a maximum of 9 hours per day and can be on duty for 12 hours (so 3 hours wait/rest time during a day). Twice a week the driver may use the bus 10 hours. This is usually used for long transfers from country to country.
- Each day the bus driver must have an 11 hours rest period between his transportation duties.
- During transfers every 4 hours the driver must make a 45-minute required rest stop.

It is also customary to tip the bus driver if you have a private bus throughout the trip and the same bus driver throughout the trip. We recommend approx. \$5.00-\$10.00 per person for this.

**L&J GROUP, Inc.**

**Air transportation/flights:**

The following flights have been booked for your group:

|             |         |                           |                    |        |
|-------------|---------|---------------------------|--------------------|--------|
| August 2nd  | 05:45pm | Denver to Frankfurt       | 11:50am (Aug. 3rd) | LH447  |
| August 3rd  | 02:00pm | Frankfurt to Thessaloniki | 05:25pm            | LH1556 |
| August 11th | 06:55am | Athens to Frankfurt       | 09:00am            | LH1285 |
| August 11th | 01:15pm | Frankfurt to Denver       | 04:10pm            | LH446  |

**Seat assignments:**

Around 90 days before departure we will send the team manager or coach a list to fill out with the official names (as per passport) for the airline. Passengers can add seat requests to this spreadsheet such as 'window seat' or 'aisle seat' or who wants to seat together. These requests **cannot** be guaranteed. Lufthansa will assign seats at the time of ticketing. Passengers can access their reservation using their PNR/Record Locator and last name online at the airline's website (Lufthansa) to change their seating assignments.

**Check in:**

Passengers can check in for their flight online 24 hours prior to their departure.

**Airline Tickets:**

Airline tickets will be forwarded to the group leader approx. 2-3 weeks prior to departure after the final names have been supplied to us by the group leader and we have received full payment from all travelers. When airline tickets are sent, we will also include instructions on how, when and where the group passengers can check in and how to make flight changes while traveling if necessary. Groups will check in at the airport, allow for 3 hours prior to departure.

**Information for flights in case of flight changes or cancellations:**

Please note that your group is booked through the group departments of airlines under group fare guidelines and conditions. Many times, we must go through the group department of the airline to change flights for the group or individual passengers, etc. Therefore, please follow these guidelines with any flight cancellations or changes during the trip.

- In case of any flight delays that will result in missing a connection or any flights that are cancelled, always first work with an airline representative at the airport to fix the issue and get the group on other flights.
- If any individuals want to change flights (dates only, routing changes not permitted), then individuals should contact the airline first to see if the change can be made. If the change cannot be made by the airline, contact us and we will contact the airline group department and attempt to make the change. Please note that the group departments of airlines are closed on the weekends, so we have some limitations.

**Sightseeing activities/excursions:**

Included below are the excursion options we offer. We offer the service to pre-book 1 or more of these excursion options but not later than **90 days** prior to departure. We have however included the entrance fees of the Acropolis & Museum, Vergina (Home of Alexander the Great) guided tour and a farewell dinner.

**Referees:**

For your games a referee(s) will be provided.

### **Day by Day Itinerary**

Putting together your day-by-day itinerary is a complicated process since there are various items/tour components to take into consideration which makes it a multi-step process.

1. We create a provisional itinerary which will be similar to the itinerary included in the proposal you received from us before booking your tour. After that, we would like to know at least 90 days before departure which specific excursions your group would like to book. We will not be able to book these excursions right away because we need to wait for the game schedule which will be available approx. two weeks before departure. So they are subject to availability at that time.
2. Then we start working on your team's game schedule.

It is common that we won't know your team's game schedule until approx. 1-3 weeks prior to your departure.

### **People not booking arrangements through Premier International Tours:**

Please be aware that we cannot provide any transportation from or to the airport or for any pre-arranged group tour activities (sightseeing excursions, etc.) or any transportation arranged for the group for individuals which did not book the tour package with Premier International Tours. Because of liability/law issues with our suppliers (Bus Company, etc.) persons who booked their own flights and accommodation are not allowed to just join the group on bus transfers arranged for the group.

If you have anyone who wants to join the group later in the booking stage, please contact us no later **than 90 days before the departure** date and we will try to accommodate the requests.

### **General Participation Conditions:**

We again strongly encourage your participants to review the General (Cancellation) Conditions and General Information document on your group website page to make sure all participants are aware of/understand these conditions to avoid any misunderstandings.

### **Final payment:**

Please notice that delayed payments (within 6 weeks prior to departure) must be done by cashier's checks or credit cards. We will release the travel documents and travel information after receipt of full payment of ALL travelers.

### **Group arrangements:**

This is a group tour arrangement. The participant prices are based on the number of people traveling. If this number goes up or down the participant prices will be adjusted as per your proposal.

### **Documents you will receive from us:**

- Final itinerary: 1-3 weeks prior to departure.
- Airline tickets: 2-3 weeks prior to departure.

Should you have any questions please do not hesitate to contact me.

Yours in Sports,

Loek van Zijl  
President L & J Group, Inc. DBA Premier International Tours

## Touristic information Athens

Athens is the historical capital of Europe, with a long history, dating from the first settlement in the Neolithic age. In the 5th Century BC (the “Golden Age of Pericles”) – the culmination of Athens’ long, fascinating history – the city’s values and civilization acquired a universal significance. Over the years, a multitude of conquerors occupied Athens, and erected unique, splendid monuments - a rare historical palimpsest. In 1834, it became the capital of the modern Greek state and in two centuries since it has become an attractive modern metropolis with unrivalled charm.

**The Acropolis:** The Acropolis is the most important ancient site in the Western world. Crowned by the Parthenon, it stands sentinel over Athens, visible from almost everywhere within the city. Its monuments and sanctuaries of Pentelic marble gleam white in the midday sun and gradually take on a honey hue as the sun sinks, while at night they stand brilliantly illuminated above the city. A glimpse of this magnificent sight cannot fail to exalt your spirit.

**The Acropolis Museum:** This dazzling modernist museum at the foot of the Acropolis' southern slope showcases its surviving treasures still in Greek possession. While the collection covers the Archaic and Roman periods, the emphasis is on the Acropolis of the 5th century BC, considered the apotheosis of Greece's artistic achievement. The museum cleverly reveals layers of history, floating over ruins with the Acropolis visible above, showing the masterpieces in context. The surprisingly good-value restaurant has superb views; there’s also a fine museum shop.

### Olympic Stadium/Panathenaic Stadium:

The Panathenaic Stadium is a classical cultural and touristic monument of Greece and one of the most significant monuments not only for Athens, but for the whole Greece.

It is one of our city’s most popular touristic attractions and one of Athens’ landmarks.

Its rich history is directly connected to the Modern Olympic Games as from their revival in 1896 until the Athens Olympic Games in 2004. It is also the place from where the Olympic flame sets up its journey to the cities of the Olympic Games, both Winter, Summer and Youth.

**Olympeion: Temple of Olympian Zeus:** Dedicated to Zeus, the Olympeion was the largest temple in ancient Greece. Though the Parthenon is better preserved, the Temple of Olympian Zeus was an even more monumental structure in its day. The temple dates to the sixth century BC but was not completed until the second century AD by the Emperor Hadrian. It's easy to imagine the grand impression this temple made in its complete form. More than a hundred enormous marble columns once supported the grandiose sanctuary. Only 15 columns remain standing, and another surviving column lies on the ground, but the ruins' monumental presence gives a sense of the massive size of the original building. The gigantic structure was a befitting shrine to Zeus, the ancient Greeks' most all-powerful God, known as the King of Gods. Nearby, just north of the Olympeion, is a small park containing the ruins of Themistokles' wall and the ancient Roman baths.

## Touristic information Thessaloniki

Thessaloniki is a Greek port city on the Thermaic Gulf of the Aegean Sea. Evidence of Roman, Byzantine and Ottoman history remains, especially around Ano Poli, the upper town. The ruins of Roman Emperor Galerius' 4th-century palace include the Rotunda that has been both a church and a mosque. Much of the city center was destroyed in the Great Fire of 1917. The rebuilt 20th-century city has a modern European layout.

**Church of Saint Demetrius:** The Church of Saint Demetrius, or Hagios Demetrios is the main sanctuary dedicated to Saint Demetrius, the patron saint of Thessaloniki (in Central Macedonia, Greece), dating from a time when it was the second largest city of the Byzantine Empire.

**Ladadika District:** Ladadika is the name of a historic district and a landmark area of the city of Thessaloniki, Greece. It locates near the Port of Thessaloniki and for centuries was one of the most important market places of the city. Its name came about from the many olive oil shops of the area.

**Archaeological Museum of Thessaloniki:** The Archaeological Museum of Thessaloniki is a museum in Thessaloniki, Central Macedonia, Greece. It holds and interprets artifacts from the Prehistoric, Archaic, Classical, Hellenistic and Roman periods, mostly from the city of Thessaloniki but also from the region of Macedonia in general.

**White Tower of Thessaloniki:** The White Tower of Thessaloniki is a monument and museum on the waterfront of the city of Thessaloniki, capital of the region of Macedonia in northern Greece.